

# Radiologic Technology

## Advisory Committee Meeting Minutes 2014-2015

<b>CHAIRPERSON:</b> <b>Ralph Gonzalez</b>		
<b>MEETING DATE:</b> <b>October 10, 2014</b>	<b>MEETING TIME:</b> <b>11:00 am</b>	<b>MEETING PLACE:</b> <b>MSC – Bluebonnet Room</b>
<b>RECORDER:</b> <b>Bonnie Clinebell</b>		<b>PREVIOUS MEETING:</b> <b>October 22, 2013</b>

### MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Diongzon, John Uvalde Memorial Hospital	Gonzales, Ralph Uvalde Memorial Hospital	Luna, Roberto Val Verde Regional
Otto, Jeff Fort Duncan Regional	Perez, Armando Fort Duncan Regional	Perez, Noel Frio Regional
Sanchez, Zwanyka Dimmit Regional		

### OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Clinebell, Bonnie Coordinator of Radiologic Technology	Guzman, Johnny Dean of Applied Science	Suarez, JJ Division Chair of AHHS
Vanderlick, Denise Instructor		

### AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:00 am. Administration, Faculty and guest (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Ralph Gonzalez
Appointment/Continuation of New Chairperson	Noel Perez nominated Ralph Gonzalez to be chairperson. Second by Zwanyka Sanchez. All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Johnny Guzman explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.  It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.  **Guidelines were included in packet for members**	Johnny Guzman
Reading & Approval of Minutes	Everyone read the minutes. Noel Perez motioned to approve; Jeff Otto seconded the motion. All in favor – Minutes were approved without any changes.	Bonnie Clinebell
Old Business:	Bonnie Clinebell asked Ralph Gonzalez if Uvalde Memorial Hospital would providing imaging services for the south Texas	

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	Urgent care. Ralph replied no, that did not materialize.	
Continuing Business:	<ol style="list-style-type: none"> <li>1. Johnny Guzman asked about the software purchased (simulation softwITinstalled the software, the software was loaded on all students' classroom computers and has been utilized. Seems to give students greater understanding.</li> <li>2. Ralph Gonzales asked how much film information on national exam. Bonnie replied very little.</li> </ol>	
New Business:		
Review of Technical Programs Dashboard/Comparison of Fall 2013 to Fall 2014 Enrollment	Dashboard information page: 2014 First time student enrollment: 0 2014 Program overall enrollment: 17 2013 First time student enrollment: 19 2013 Program overall enrollment: 17	Bonnie Clinebell
a) Changes in college administration	a) Johnny Guzman - Dean of Applied Sciences. JJ Suarez Division - Chairs of Allied Health and Human Services.	Bonnie Clinebell
b) Class of 2015 i. Current Enrollment	b) Current Enrollment: <ul style="list-style-type: none"> <li>• Started Fall 2013 with 19 students.</li> <li>• Fall 2013 lost 1 Students (Academic).</li> <li>• Spring 2014 lost 1 student (Academic)</li> <li>• Currently have 17 students.</li> </ul>	Bonnie Clinebell
c) Class of 2017 i. Application / acceptance timeline	c) Been receiving a lot of phone calls inquiring about when the program will start. <ol style="list-style-type: none"> <li>i. Gave timeline for applications, interview acceptance notifications and orientation. <ul style="list-style-type: none"> <li>• What is the number capacity of how many students will be accepted for the program</li> <li>• The current number is 19 students, the number is based on how many clinic spots we have (how many students each facility can accommodate)</li> </ul> </li> <li>• JJ asked what they are doing for the program as far as recruitment. <ul style="list-style-type: none"> <li>○ Word of Mouth by previous students</li> <li>○ Participate in college functions</li> <li>○ TACRO</li> <li>○ Elementary Schools – Career days</li> <li>○ Take current students when possible to events</li> <li>○ Program Facebook Page</li> </ul> </li> <li>• Ralph Gonzales asked how many applicants received for current cohort. Denise replied last group for class of 2013 we had 48.</li> </ol>	Bonnie Clinebell  JJ Suarez  Bonnie Clinebell  JJ Suarez  Bonnie Clinebell
d) SB 497	d) Bonnie gave summary of the Senate Bill. Need to reduce program curriculum form 72 semester credits hours to 60 hours. Explanation of Changes being made:	Bonnie Clinebell

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<p>i. Proposed curriculum for fall 2015 start</p>	<ol style="list-style-type: none"> <li>1. General education requirements</li> <li>2. Changes to Radiology Courses</li> <li>3. Courses remove from curriculum</li> </ol> <ul style="list-style-type: none"> <li>• Noel Perez asked if the curriculum, would allow students to transfer to other colleges/universities (ex. Mid-Western Universities).</li> <li>• Bonnie explained yes in the past due to following GIPWE/WECM. Also most college and universities give credits for having ARRT. SWTJC is currently affiliated with OTTAWA University, they will accept all of the programs courses.</li> <li>• Texas Tech contacted us about an agreement to transfer to their Bachelors in Health Sciences.</li> <li>• Jeff Otto asked if we knew about Sul Ross has a Bachelors in Applied Science.</li> <li>• Johnny informed the committee that all of our A.A.S. programs will transfer to Sul Ross.</li> <li>• Jeff Otto asked if any desire for us to offer courses or certificates in CT /MRI</li> <li>• Bonnie mentioned that in previous meetings this has been discussed, possibility of offering through workforce/continuing education. But has not had any response from anyone from clinic sites interested in teaching them.</li> <li>• Johnny explained the process to go through workforce to develop.</li> <li>• Noel Perez expressed some concern about removing Pathology from curriculum, he feels it's important for technologist to be able to recognize abnormalities on images.</li> <li>• Bonnie assured the content was not being eliminated just will be covered in other courses.</li> </ul>	<p>Noel Perez</p> <p>Bonnie Clinebell</p> <p>Bonnie Clinebell</p> <p>JJ Suarez</p> <p>Jeff Otto</p> <p>Johnny Guzman</p> <p>Jeff Otto</p> <p>Bonnie Clinebell</p> <p>Johnny Guzman</p> <p>Noel Perez</p> <p>Bonnie Clinebell</p>
<p>e) Clinic Issues</p> <ol style="list-style-type: none"> <li>i. Time Clocks</li> <li>ii. Communication</li> <li>iii. Student</li> </ol>	<ol style="list-style-type: none"> <li>i. Denise gave an overview of the new time clocks that will be used to record student's clinic time.</li> <li>ii. Denise emphasize the importance of maintaining communication. <ul style="list-style-type: none"> <li>• Any problems need to be brought to her attention ASAP, not to wait until the time of evaluations.</li> </ul> </li> <li>iii. Denise noted that each clinic facility requires different levels of student supervision based on comfort level of the director. <ul style="list-style-type: none"> <li>• It is important that the technologists and students understand the level of supervision required, to avoid confusion/misunderstanding.</li> <li>• Denise asked for feedback from facilities and Technologist regarding the student's strength and weaknesses. This will give us</li> </ul> </li> </ol>	<p>Denise Vanderlick</p> <p>Denise Vanderlick</p> <p>Denise Vanderlick</p> <p>Denise Vaderlick</p> <p>Denise Vanderlick</p>

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	an idea of areas where we need to improve.	
Curriculum Decisions:	None.	
Discussion/Other:	<p>Bonnie has been asked to provide a list of equipment needed to upgrade the lab.</p> <ul style="list-style-type: none"> <li>• Asked for contacts with sales / equipment vendors from clinic facilities that they have.</li> </ul> <p>Johnny Guzman asked if any facilities are upgrading equipment that we could acquire, whether if the equipment is used or old.</p>	<p>Bonnie Clinebell</p> <p>Johnny Guzman</p>
Adjournment	Motion to adjourn was made by Noel Perez; seconded by Zwanyka Sanchez. All in favor, meeting was adjourned at 12:00 pm.	Committee

**\*Lunch was provided\***

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2015, unless otherwise notified.
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